## Academy for Musical Excellence, AMEC

## **Payment Regulations:**

- 1. Kindly visit the official school website, www.amecindia.com, for all payments. All or any other payment mode is invalid, and no request for adjustments will be possible post the 1st of April 2024.
- 2. Pay the monthly fee by the 15th of every Current Month. A late fine of Rs. 100/- is charged from the 16th to the last date of every month. A late fee of Rs. 200 (1st to 15th) and Rs. 300 (16th to 31st) plus the previous month's due fee payment are applicable for payments coming in the following month. There is no exemption from payment of late charges for failure to pay the monthly fee in time, including holidays and vacations. AMEC will stop providing the classes in case of failure to pay the late and monthly fees in time. The candidate can request an adjustment of the caution money after clearing all monthly and late fees (if applicable).
- 3. There is no policy for discounts, waivers or reductions of the fee during vacation or absence from lessons.
- 4. Candidates seeking discontinuation should intimate AMEC by addressing the Director of AMEC. Discontinuation requests must come by the 10th of the calendar month before the month of withdrawal. For example, a candidate seeking discontinuation from April 2024 should send the intimation by email by the 10th of March 2024. The caution money deposit will cover the fee for April 2024.
- 5. There is no policy to allow discontinuation in the months of vacations -May, October, November and December. Hence, a candidate cannot apply for discontinuation in April, September, October, and November.
- 6. Candidates in arrears of more than one month's fee will receive no further lessons and are liable to have their name struck off the rolls. The caution money automatically adjusts towards the unpaid fees for that month. Candidates may clear the dues with the appropriate late fee to resume lessons. They can also seek re-registration or new registration.
- 7. Candidates seeking re-registration should apply, mentioning the reasons for dropping out. The Director of AMEC reserves the decision for re-registration. In case of rejection for re-registration, the candidate may make a new registration.
- 8. A schedule of charges is available at the school office. In case of revision, AMEC will send a circular through the candidate or by WhatsApp. Revised charge details will be available at the AMEC office.
- 9. After successful registration, AMEC accepts no request for reduction, refund, adjustment or waiver of fees and other charges.
- 10. There will be no reduction, adjustment, refund or waiver of the fees and other charges if a candidate fails to complete two months of lessons.
- 11. The caution money deposit is equal to the monthly fee. You should not pay the monthly tuition fee for the last month. The caution money automatically adjusts it.